AGE, RESIDENCY AND SCHOOL ADMISSION REGULATIONS

General

The responsibility for determination of student residency is delegated to both the Assistant Superintendent for Administrative Services and the Director of Elementary Education and Director of Secondary Education, or their designees, will process documents related to the determination and establishment of student residency in the District pursuant to Board Policy. The forms accompanying this regulation shall be used in this process. These forms will be applied in support of documenting residency as well as of the parent's right to rebut the presumption that a child lives with his/her legal parents/guardians.

Proof of Residency

Residents wishing to enroll their children in the School District must provide sufficient proof of their legal residency in the Corning-Painted Post Area School District, prior to enrollment. The following documentation will constitute proof of residency:

- Mortgage commitment letter for a newly purchased home
- Formal lease agreement accompanied by receipt of rent
- Current homeowners insurance policy
- Current Property Tax bill for a Corning-Painted Post School District residence.
- Current utility (Gas & Electric), and telephone bills showing name and address
- Major credit card bill with current address
- Current bank statement
- Payroll stub
- Valid NYS driver's license with current address
- Other proofs as may be deemed appropriate at the discretion of the district.

Personal mail addressed to the resident will not be accepted as proof of residence.

Registration

Upon Registration, all new students shall be required to present:

1. Proof of date of birth;
2. Record of immunizations and a health certificate from a licensed physician
3. Proof of residence

Student Address Verification and Investigation Processes

The following procedure will be used to verify and authenticate student addresses:

- The address of the parent(s) or legal guardian(s) must be the address of residence for each student. If a student claims residence with a person other than his/her parent(s), evidence of legal guardianship must be presented.

- Should a student's address change at any time during his/her enrollment, residency must be confirmed by an acceptable document.

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- If a student's address is not the address of his/her parent(s) or legal guardian(s), the Building Principal or designee shall consult with the Attendance Office to confirm the procedures used in determining the student's current address. The Attendance Office shall then investigate and provide specific evidence of the child's false claim to residence.
- If the evidence indicates that the student's address has been purposefully changed in order for him/her to attend a school in the district, he/she will be asked to withdraw and transfer to the appropriate district.

The Corning-Painted Post Area School District retains the right to request additional proof of residency at any time, notwithstanding the above documentation.