

AMBULANCE USE AND FEE PAYMENT REGULATION

The following understandings apply to ambulance services at school and school-sponsored activities.

Calling the Ambulance

The decision to call an ambulance for a potential injury rests, during the school day, with the principal or designee. When the principal or designee is not available or when the incident occurs during a school-sponsored activity outside the school day, the decision rests with the judgment and discretion of the staff member involved in the situation. Whenever a doctor or ambulance attendant is present, the staff member should follow their advice regarding the care of an injured student or athlete.

Payment of Ambulance Fee

1. In the event an ambulance fee is incurred because of an accident or injury the following District procedures are in effect:
 - 1.1 The parent or guardian must submit the ambulance bill to their insurance carrier.
 - 1.2 In the event a parent or guardian has no insurance coverage, they should submit the ambulance bill to the District's insurance carrier, through the student's school office.
 - 1.3 If the parents' or guardians' insurance carrier or our District accident insurance policy does not pay an entire ambulance fee, the parent may submit the remainder of the bill to the School District's business office. The District will pay the balance of the ambulance charge, PROVIDED the parent submits the original bill and proof of the amount of payment and/or rejection of payment by the insurance company.
 - 1.4 The District will not consider full or partial payment for any ambulance bills that are not accompanied by statements from insurance carriers indicating denial or partial payment.
 - 1.5 When an ambulance bill is submitted to a carrier along with any other hospital or physicians bills, the insured should indicate on the "authorization for payment" portion of the claim form that the ambulance company should be paid directly (i.e. not through the hospital).
2. When an ambulance is called due to an illness or substance abuse emergency the parent or guardian is responsible for payment of the ambulance fee.
3. It should not be suggested to parents that the District will "pay the ambulance bill". To insure consistency all inquiries regarding ambulance bill fees should be referred to the School District Business Office. Further discussions beyond the building level should be directed to the School District Business Office. The District's Physical Education Office does not handle such insurance activities.

Adopted: June 21, 2006